



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Zonal Office Siliguri, Administrative Building, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Darjeeling-734 001  
FAX: 0353-2541401, Telephone: 0353-2542747, E-Mail: [zm.siliguri@wbsecl.in](mailto:zm.siliguri@wbsecl.in)

## NOTICE INVITING e-TENDER

Date: 10.03.2025

NIT No.: ZM/SLG/e-Tender/2024-25/43

Online item rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Zonal Office, Siliguri from eligible, bonafide, resourceful and experienced Manufacturers/authorized dealer for under mentioned work as per specified terms, conditions and specifications.

Sl. No	Name of the work	Estimated Cost with GST (Rs.)	Completion Time	Earnest Money Deposit (EMD online) (Rs.)
1	Supply and delivery of one no. Automatic oil insulation test set for testing of Transformer Oil Di-electric Strength (BDV) for Zonal testing Unit under Zonal Office Siliguri, Power house Campus, 2nd mile, Sevoke Road, Siliguri. ( 2nd CALL )	Item rate	45 (Forty Five) days	Rs.10950.00/-(Ten Thousand Nine Hundred Fifty only)

### Terms & Conditions of the E-Tender:

1. In the event of e-filling intending bidder may download the tender document from the website <https://wbsecl.in> directly with the help of Digital Signature Certificate.
2. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbsecl.in>.
3. Technical Document and Financial Bid should be submitted online on or before as per the "Date & Time Schedule" stated in SI No.-07.
4. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

### 5. Eligibility criteria for participation in the tender:

#### a. Participation in the Tender:

- Original manufacturer of Instruments in India will be eligible in the tender.
- For any non-indigenous Manufacturer having either manufacturing or assembling unit in India in collaboration with any registered Indian Company, are also eligible to quote.
- Distributor or Dealer or Agent or Channel Partner will be eligible for submission of quotation.
- Bidder must submit the performance certificate of at least One customers as applicable who has been using at least 02 years.
- Instruments should be calibrated from any NABL accredited Laboratory. Calibration certificate should bear NABL logo in each page. Calibration results shall comply with the specifications
- Warranty period should be at least 60 months. All the Instruments supplied against this specification shall be guaranteed for a defect liability of at least 60 months from the date of receipt at Zonal testing Unit store under Zonal Office Siliguri duly passed acceptance testing.
- Any Engineering error, omission, wrong provision, Instrument failure etc, the Instrument shall be attended by the bidder at free of cost during the defect liability period. For any defect in the kit during the defect liability period repairing has to be completed within 15 days. Otherwise substitute set of same type has to be provided within 15 days from the date of reporting. It will be handed back to supplier on repair and receipt of original set

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Bids will be accepted only after meeting the technical requirement as per specification on site- demonstration.

- b. **Experience:** Experience in the field of manufacturing of Testing Instruments for last 5 (five) years.
- c. The bidders should have successfully supplied the tendered items/similar nature of items to WBSEDCL / other Power Utilities / other Public / Government Departments on earlier occasions having value not less than 80% (Eighty percent) of the estimated cost in a single contract or 2 no. similar nature of work having value not less than 50% (Fifty percent) of the estimated cost in 2 contract or 3 no. similar nature of work having value not less than 40% (Forty percent) of the estimated cost in 3 contract during last 7 (seven) years.
- d. All intending Bidders are required to produce valid copies of Professional Tax Registration Certificate/Registration No.(P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan along with PAN Card / IT return for last 3 years, Annual Audited Financial Report for last 3 years (3CA and 3CB if applicable), Trade License, GST Registration Certificate/No with up to date return/challan for last three months. [Monthly/Quarterly applicable] (including HSN and SAC Code) & Certificate of compliance of statutory obligations (to be documented through e-filing). Up to date EPF and ESI challan copy
- e. **Packing:** The Instrument shall be suitably packed in order to avoid damage or disturbance during transit or handling.
- f. **Maintenance and support:** Bidders must give necessary service and spare part support for the entire life time of the Testing Instruments offered after completion of the Guarantee period as and when required.

6. No mobilization/secured advance will be allowed.

## 7. Date & Time schedule:-

Sl.No.	Particulars	Date & Time
1	Date of uploading of NIT and Tender Documents (Online) (Publishing Date)	20.03.2025 at 11.00 Hrs.
2	Document Sell/Download start date (Online)	20.03.2025 at 11.00 Hrs.
3	Date of Pre Bid Meeting	24.03.2025 at 11.00 Hrs.
4	Bid submission start date through e – Portal (Online)	26.03.2025 at 11.00 Hrs.
5	Bid submission end date (Online)	07.04.2025 up to 11.00 Hrs.
6	Technical Bid opening date (Online) for the bidders	11.04.2025 at 11.00 Hrs.
7	Date of Uploading the final list of technically qualified bidders after technical bid evaluation (Online )	To be intimated later
8	Financial Bid opening date ( Online )	To be intimated later

- If a Holiday falls on any of the aforesaid scheduled date then scheduled date shall be considered on next working day.

- 8. Bids shall remain valid for a period not less than **120(one hundred twenty)** days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- 9. **Specification of materials:** Automatic oil insulation test set should be as per Guaranteed Technical Particulars which is enclosed herewith

## 10. Earnest Money/Bid Guarantee:

A bidder desirous of taking part in a tender invited by offices of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://wbsecl.in> using his login Id and password. The bidder shall select the tender to bid and initiate payment of EMD amount. Exemption from deposition of EMD shall not be allowed under any circumstances. No Interest shall be payable by WBSEDCL on the above bid guarantee.

Following payment options are available for paying EMD amount through online mode:

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- a. Net-banking through Payment Gateway
- b. RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

EMD amount need to be paid in online mode. Any other mode of payment will not be accepted.

## General Instructions for Online Payment:

- a. The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- b. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- c. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- d. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

## 11. Refund/Settlement of EMD Amount:

- a. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- b. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- c. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz. 033-40267512/ 13, since payment gateway facility used by E-tender portal is maintained by ICICI.

12. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, the Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

13. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in "Instruction to bidders" stated in Section - "A" before tendering the bids.

14. Work Order & Payment of work will be depended on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.

15. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

16. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

17. Before issuance of Letter of Acceptance / Work order/ Purchase Order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favor of the bidder under any circumstances and action will be taken accordingly.

18. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

19. The company shall no way be held responsible or liable for any accident, miss hap of any worker during the execution of the work, any loss or damage cause to any equipments of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.

20. Standard safety norms as prescribed in the rules and regulations of WBSEDCL have to be religiously followed.

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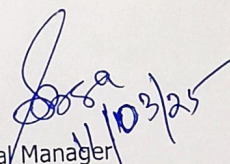
21. Liquidated damages of ½ % per week of delay or part thereof subject to maximum of 10 % of the ordered value will be charged on the bill for non completion of work in time. The mobile number of the bidders has to be mentioned.
22. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders. General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
23. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
24. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
25. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
26. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

## **NOTE:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. No interest shall be payable for Earnest Money.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only.
8. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
10. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

Any further information may be gathered from the website: [www.wbsecl.in](http://www.wbsecl.in) and the following office: Zonal Office, Siliguri.

Zonal Manager  
Zonal Office, Siliguri, WBSEDCL  
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